



Licensing and Regulatory Sub-Committee (Hearing)

Time and Date

10.00 am on Wednesday, 26th August, 2020

Place

This meeting will be held remotely. The meeting can be viewed live by pasting this link into the browser:

https://www.youtube.com/watch?v=Som72tj_qXo&feature=youtu.be

Public Business

1. **Appointment of Chair**
2. **Apologies**
3. **Declarations of Interest**
4. **Licensing Act 2003 - Application for a New Premises Licence** (Pages 3 - 54)

To consider an application for a new premises licence in respect of Srimark, 646 Sewall Highway, Coventry, Upper Stoke Ward.

Note: The applicant and their representative have been invited to attend the hearing.

Persons who have made representations have been invited to attend.

The City Council's Statement of Licensing Policy is available on the Council's website. Alternatively, please contact us if you require a hard copy.

5. **Any Other Business**

To consider any other items of business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

Private Business

Nil

Julie Newman, Director of Law and Governance, Council House Coventry

Tuesday, 18 August 2020

Note: The person to contact about the agenda and documents for this meeting is Carolyn Sinclair carolyn.sinclair@coventry.gov.uk

Membership: Councillors J Birdi, J Innes and C Thomas

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

Usha Patel/Carolyn Sinclair

Tel: 024 7683 3198/3166

**Email: usha.patel@coventry.gov.uk or
Carolyn.Sinclair@coventry.gov.uk**



Licensing & Regulatory Sub-Committee

26 August 2020

Name of Cabinet Member:

Not applicable

Director Approving Submission of the report:

Director of Street Scene and Regulatory Services

Ward(s) affected:

Upper Stoke

Title: Application for a Premises Licence under the Licensing Act 2003

Is this a key decision?

No

Executive Summary:

The purpose of this report is to consider an application for a New Premises Licence under the Licensing Act 2003 for Srimark, 646 Sewall Highway, Coventry, CV6 7JJ.

Recommendations:

The Sub-Committee is recommended to consider whether to:

1. Grant the application as requested.
2. Grant the application subject to such conditions that are necessary to promote the Licensing Objectives.
3. Refuse the application wholly or in part where it is necessary in order to promote the Licensing Objectives

List of Appendices included:

1. Premises Licence application
2. DPS Consent Form
3. Plan of Premises
4. Representations
5. Conditions Agreed with Police
6. Location Plan
7. Hearing Procedure Note
8. Relevant Hearing Briefing Note

Other useful background papers:

Section 182 Licensing Act 2003 Guidance

It is a statutory obligation of the Sub-Committee to take into account the Government's Guidance to the Licensing Act 2003 before reaching a decision.

Statement of Licensing Policy

The Council will have regard to the policy when making a decision on applications made under the Act.

Other Useful documents

None

Has it been or will it be considered by Scrutiny?

Not applicable

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

Not applicable

Report title: Premises Licence Application

1. Context (or background)

- 1.1 The Licensing Act 2003 requires Coventry City Council, as the Licensing Authority, to carry out its various licensing functions so as to promote the following four Licensing Objectives:
- The Prevention of crime & disorder
 - The Protection of public safety
 - The Prevention of public nuisance
 - The Protection of children from harm
- 1.2 A Premises Licence application for Srimark was received on 6 July 2020. The application is requesting the sale/supply of alcohol (off sales); Monday to Sunday 07.00hrs - 23.00hrs. Please note, the applicant has agreed to amend the application to include conditions in the operating schedule as suggested by the Police (Appendix 1).
- 1.3 One representation including a petition with 74 signatures from residents (other persons), has been received to the application (outlined in paragraph 3.3).
- 1.4 In addition to the mandatory conditions, the Sub-Committee should refer to the operating schedule detailed in the application (Appendix 1).
- 1.5 The Licensing Act 2003 requires the Council to publish a 'Statement of Licensing Policy' which sets out the policies the Council will have regard to and apply to promote the Licensing Objectives when making a decision on applications made under the Act. The Policy will be available at the hearing for reference purposes.
- 1.6 It is essential that the Sub-Committee takes into account the government's guidance to the Licensing Act before reaching a decision. The applicant, Responsible Authorities, or any other persons, should bring to the Sub-Committee's attention any relevant paragraphs. However, it is suggested good practice for Members of the Sub-Committee to read the relevant paragraph(s) of the guidance prior to the hearing.

2. Options considered and recommended proposal

- 2.1 There are three courses of action available to the Sub-Committee in relation to this application:
- (i) Grant the application as requested. If the Sub-Committee consider that granting the application would not undermine any of the Licensing Objectives, it should be granted in full as submitted. This would be granted subject to mandatory conditions and conditions consistent with the applicant's operating schedule, and any other conditions agreed by the applicant as part of the consultation / mediation process. Any conditions to be attached to a licence must be appropriate to promote the Licensing Objectives.
 - (ii) Grant the application as above, but the Sub-Committee could impose extra conditions as it thinks fit, or make amendments to the operating schedule conditions, and/or proposed hours. This option may include adding any conditions suggested by other parties at the hearing, including the applicant. Any conditions to be attached to a licence must be appropriate to promote the Licensing Objectives.
 - (iii) If the Sub-Committee concludes that no additional conditions would ensure that the Licensing Objectives would be upheld, then the whole application should be rejected.

- 2.2 Your officer recommends option (ii).
The reason for this recommendation is that additional conditions proposed by the Police have been agreed with the applicant following mediation, therefore additional conditions and changes to the operating schedule may be desirable following full consideration of the application by the Sub-Committee. The Sub-Committee may decide to grant the application subject to further conditions and/or amendments to the operating schedule and if problems do occur then the Review procedure is available to both Responsible Authorities and any other persons.
- 2.3 The Sub-Committee are advised that they may depart from the officer recommendation if, having heard all the evidence, they believe it is appropriate to do so. Should the Sub-Committee decide to depart from the recommendation and choose an alternative option, they must provide full reasons for this decision, based on the promotion of the Licensing Objectives. This application should be considered on its own merits and all the circumstances taken into account before a decision is made.
- 2.4 The Sub-Committee must also be aware that licences can be reviewed at any time by any Responsible Authority or any 'other person', if it is considered that any of the Licensing Objectives have been undermined following the grant of the Premises Licence.

3. Results of consultation undertaken

- 3.1 As prescribed by the Licensing Act 2003, the application has been out for consultation to statutory consultees (Responsible Authorities) and any other persons for 28 days in the form of a notice displayed on the premises, and a notice published in a local newspaper.
- 3.2 Responsible Authorities have received a copy of the application. Please see below responses received:

Responsible Authority	Response Received	Objections	Conditions Agreed
Licensing	No	-	-
Police	Yes	-	Yes
Environmental Protection	Yes	No	-
Fire Safety	Yes	No	-
Health & Safety	No	-	-
Trading Standards	Yes	No	-
Planning	No	-	-
Safeguarding Children	Yes	No	-
Public Health	No	-	-
Secretary of State	No	-	-

- 3.3 One representation including a petition with 74 signatures from residents (other persons) has been received from a member of the public (Appendix 4). The grounds for the representation is that the granting of a Premises Licence would undermine the licensing objective of Prevention of Crime and Disorder, Prevention of Public Nuisance, Protection of Public Safety and Protection of Children from Harm.
- 3.4 The objectors have declined an offer of a mediation meeting to see if any resolution can be reached.

4. Timetable for implementing this decision

4.1 The Appeal period is 21 days beginning on the date that the Appellant(s) receive notification of the decision of the Licensing Authority.

5. Comments from Director of Finance and Corporate Services and Director of Law and Governance

5.1 Financial implications

There are no financial implications arising directly from this report. However, there are possible cost implications if an appeal against the decision is made to the Magistrates Court and the decision of the Sub-Committee is not upheld.

5.2 Legal implications

The Licensing Act 2003 sets out how applications for Premises Licences should be dealt with where valid representations have been submitted. The Sub-Committee have to decide the outcome of the application taking into account the four Licensing Objectives.

In accordance with the provisions of the Act, if a Licensing Authority rejects in whole or in part, an application to grant a Premises Licence, the applicant may appeal against the decision, to a Magistrates' court within 21 days of receiving notification of the decision.

Similarly, where a person who made relevant representations in relation to the application contends that the licence ought not to have been granted or that alternative or additional conditions should have been imposed on the licence, they may appeal against the decision, to a Magistrates' court within 21 days of receiving notification of the decision.

6. Other implications

6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint or Coventry Sustainable Community Strategy

It is the Regulatory Services team's responsibility to ensure that members of the public in Coventry are not put at risk. This contributes to the Council's core aim of ensuring that citizens live longer healthier lives. The business' failure to uphold the Licensing Objectives may have an adverse effect on Public Safety and citizen's quality of life.

6.2 How is risk being managed?

If the application is not handled in line with the Licensing Act 2003, there is a risk of judicial appeals, reviews and associated costs.

6.3 What is the impact on the organisation?

None

6.4 Equalities / EIA

This decision will not affect the service provision and therefore details of the Equalities Impact Assessment are not relevant in this case.

6.5 Implications for (or impact on) climate change and the environment

None

6.6 Implications for partner organisations?

The Council recognises that the licensing function is only one means of promoting delivery of the above objectives and should not therefore be seen as a means for solving all problems within the community. The Council will therefore continue to work with the West Midlands Police, Community Safety Partnership, local people and those involved in child

protection (Coventry Safeguarding Children Board) to promote the common objectives as outlined.

6.7 Human Rights Act Implications

None

Report author(s):

Name and job title:

Rekha Masih, Lead Licensing Officer

Service: Street Scene and Regulatory Service

Telephone: 024 7697 2247

Email: rekha.masih@coventry.gov.uk

Enquiries should be directed to the above person.

Contributor/approver name	Title	Service	Date doc sent out	Date response received or approved
Contributors:				
Carolyn Sinclair	Governance Services Officer	Law and Governance	11/08/2020	12/08/2020
Davina Blackburn	Strategic Lead of Regulation	Street Scene and Regulatory Services	04/08/2020	07/08/2020
Names of approvers for submission: (officers and members)				
Amy Wright	Solicitor	Law and Governance	04/08/2020	05/08/2020
Cath Crosby	Lead Accountant	Finance	04/08/2020	07/08/2020

This report is published on the Council's website:

www.coventry.gov.uk/councilmeetings

Application for a premises licence to be granted under the Licensing Act 2003

I SHANTHY BALASINGAM

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

646 SEWALL HIGHWAY			
Post town	COVENTRY	Postcode	CV6 7JJ

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£0

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- | | | |
|--|---|-----------------------------|
| a) an individual or individuals * | = | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | = | please complete section (B) |
| ii as a partnership (other than limited liability) | = | please complete section (B) |
| iii as an unincorporated association or | = | please complete section (B) |
| iv other (for example a statutory corporation) | = | please complete section (B) |
| c) a recognised club | = | please complete section (B) |
| d) a charity | = | please complete section (B) |
| e) the proprietor of an educational establishment | = | please complete section (B) |
| f) a health service body | = | please complete section (B) |

- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname BALASINGAM			First names SHANTHY		
Date of birth [REDACTED]		I am 18 years old or over		<input type="checkbox"/> Please tick yes	
Nationality BRITISH					
Current residential address if different from premises address		[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]		
Daytime contact telephone number		[REDACTED]			
E-mail address (optional)	[REDACTED]				

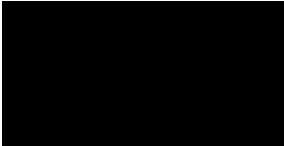
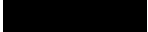

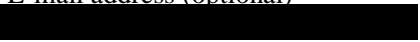
SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		

Date of birth over		I am 18 years old or <input type="checkbox"/> Please tick yes	
Nationality			
Current postal address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name SHANTHY BALASINGAM
Address 
Registered number (where applicable) 
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any) 
E-mail address (optional) 

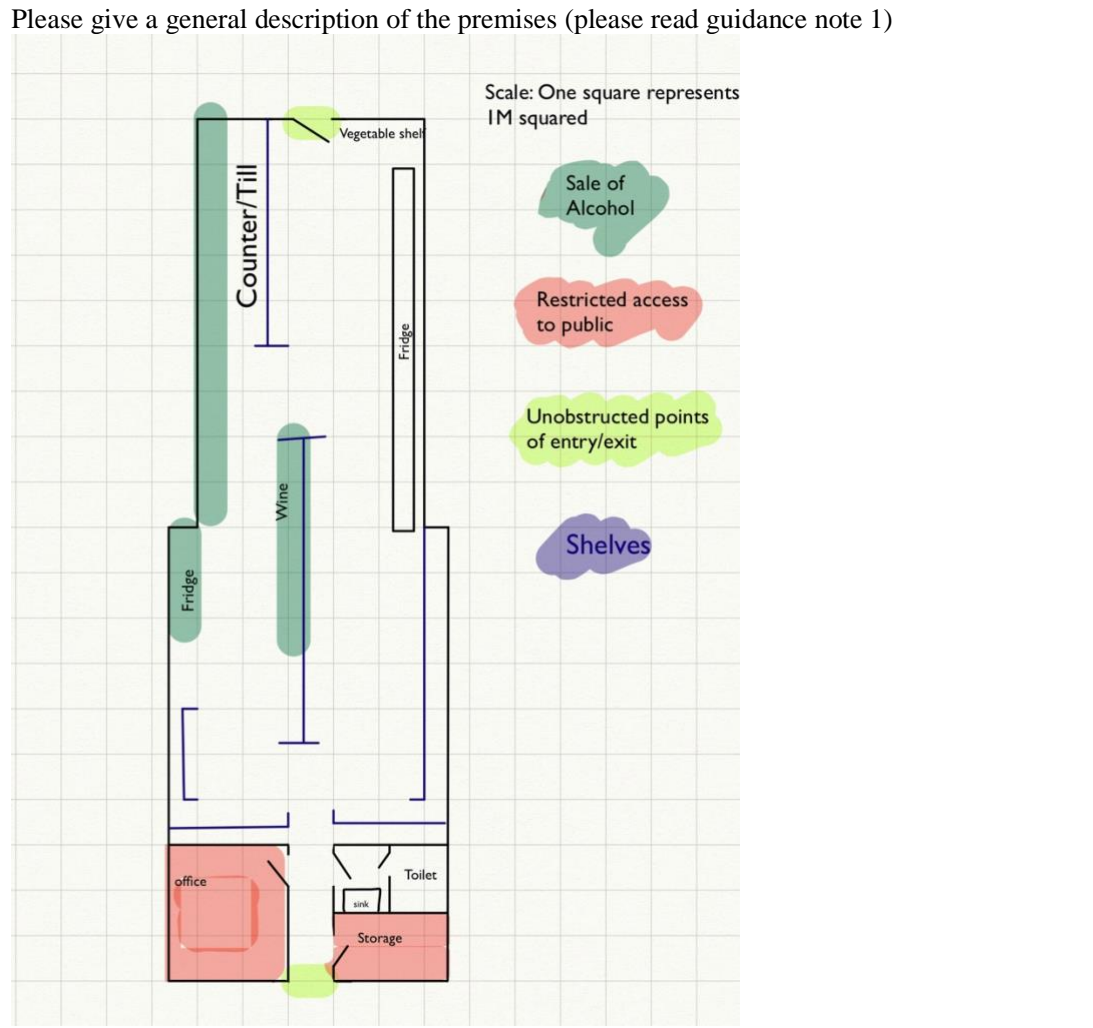
Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
2	6	062020

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY



If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A) =
- b) films (if ticking yes, fill in box B) =
- c) indoor sporting events (if ticking yes, fill in box C) =
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) =

- e) live music (if ticking yes, fill in box E) =
- f) recorded music (if ticking yes, fill in box F) =
- g) performances of dance (if ticking yes, fill in box G) =
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) =

Provision of late night refreshment (if ticking yes, fill in box I) =

Supply of alcohol (if ticking yes, fill in box J) =

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	=
				Outdoors	=
Day	Start	Finish		Both	=
Mon				Please give further details here (please read guidance note 4)	
Tue			State any seasonal variations for performing plays (please read guidance note 5)		
Wed			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	=
Day				Outdoors	=
Start	Finish			Both	=
Mon			Please give further details here (please read guidance note 4)		
Tue			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Wed			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both = please tick (please read guidance note 3)	Indoors	=
Day	Start	Finish		Outdoors	=
				Both	=
Mon			Please give further details here (please read guidance note 4)		
Tue			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Wed			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	=
				Outdoors	=
Day	Start	Finish		Both	=
Mon			Please give further details here (please read guidance note 4)		
Tue			State any seasonal variations for the performance of live music (please read guidance note 5)		
Wed			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	=
				Outdoors	=
				Both	=
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	=
Day	Start	Finish		Outdoors	=
				Both	=
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	=
Mon				Outdoors	=
				Both	=
Tue			Please give further details here (please read guidance note 4)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					




I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	=			
				Outdoors	=			
				Both	=			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon								
Tue								
Wed						State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat								
Sun								

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	07:00	23:00			
Tue	07:00	23:00			
Wed	07:00	23:00			
Thur	07:00	23:00			
Fri	07:00	23:00			
Sat	07:00	23:00			
Sun	07:00	23:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name SHANTHY BALASINGAM	
Date of birth 	
Address 	
Postcode	
Personal licence number (if known) 18/03118/LIPERS	
Issuing licensing authority (if known) Croydon	

=====

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	07:00	23:00	<p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)</p>
Tue	07:00	23:00	
Wed	07:00	23:00	
Thur	07:00	23:00	
Fri	07:00	23:00	
Sat	07:00	23:00	
Sun	07:00	23:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

ALL STAFF WILL BE TRAINED TO UNDERSTAND THE FOUR LICENSING OBJECTIVES IN ORDER TO CREATE A SAFE ENVIRONMENT FOR TRADING. STAFF WILL BE EXPECTED TO COMPLY WITH THE RULES AND BE MORE VIGILANT OF THE SURROUNDING AREA, NOT JUST WITHIN THE LICENSED PREMISES. STAFF WILL WORK UNDER THE NOTION THAT ANYTHING CAN HAPPEN AT ANYTIME AND WILL BE TRAINED ON BEING CAUTIOUS.

b) The prevention of crime and disorder

THERE ARE BOTH INTERNAL AND EXTERNAL CCTV CAMERAS WITH NIGHT VISION TO ENSURE THAT ANY CRIME AND DISORDERLY ACTIVITIES ARE CAPTURED AS EVIDENCE.
THERE IS ALSO A MONITORED ALARM SYSTEM WHICH HAD BEEN PREVIOUSLY INSTALLED.
WE HAVE EMERGENCY CONTACT NUMBERS TO HAND, SHOULD WE NEED TO CONTACT THE POLICE TO REPORT CRIME.

c) Public safety

WE HAVE EMERGENCY NUMBERS TO HAND, SHOULD THERE BE A DANGER TO PUBLIC SAFETY. WE WILL BE ABLE TO CONTACT EMERGENCY PUBLIC SERVICES.
THERE ARE BOTH INTERNAL AND EXTERNAL CCTV CAMERAS WITH NIGHT VISION TO ENSURE THAT ANY PUBLIC SAFETY ISSUES. THESE WILL BE CAPTURED AS EVIDENCE FOR THE USE OF POLICE ETC.

d) The prevention of public nuisance

WE HAVE EMERGENCY NUMBERS TO HAND SHOULD THERE BE ANY PUBLIC NUISANCE ACTIVITIES.
THERE ARE BOTH INTERNAL AND EXTERNAL CCTV CAMERAS WITH NIGHT VISION TO ENSURE THAT ANY PUBLIC NUISANCES ARE CAPTURED AS EVIDENCE FOR THE LATER USE OF POLICE.

e) The protection of children from harm

WE HAVE EMERGENCY NUMBERS TO HAND SHOULD A CHILD OR CHILDREN NEED PROTECTION FROM HARM.
THERE ARE BOTH INTERNAL AND EXTERNAL CCTV CAMERAS WITH NIGHT VISION TO ENSURE THAT ANY ACTIVITIES, CONCERNING THE HARM OF A CHILD OR CHILDREN ARE CAPTURED AS EVIDENCE.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. =
- I have enclosed the plan of the premises. =
- I have sent copies of this application and the plan to responsible authorities and others where applicable. =
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. =
- I understand that I must now advertise my application. =
- I understand that if I do not comply with the above requirements my application will be rejected. =
- =
[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).
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	<ul style="list-style-type: none"> The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	30/06/2020
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) MISS LOGATHARSHINI BALASINGHAM 			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) 			

Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.

- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;

- any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
 14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the

right of abode in the UK [please see note below about which sections of the passport to copy].

- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.

- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

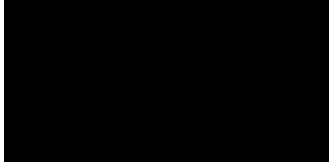
Consent of individual to being specified as premises supervisor

MRS. SHANTHY BALASINGAM

I

.....
[full name of prospective premises supervisor]

of



.....
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

NEW PREMS LICENCE

.....
[type of application]

by

MRS. SHANTHY BALASINGAM

.....
[name of applicant]

relating to a premises licence

18/03118/LIPERS

.....
[number of existing licence, if any]

for

SRIMARK
646 SEAWELL HIGHWAY
CV6 7JJ

.....
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

MRS. SHANTHY BALASINGAM

[name of applicant]

concerning the supply of alcohol at

SRIMARK
646 SEAWELL HIGHWAY
CV6 5JJ

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

18/03118/LIPERS

[insert personal licence number, if any]

Personal licence issuing authority

CROYDON COUNCIL
COMMUNITY SERVICES
LONDON BOROUGH OF CROYDON
BERNARD WEATHERILL HOUSE
8 MINT WALK
CROYDON
CR0 1EA

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

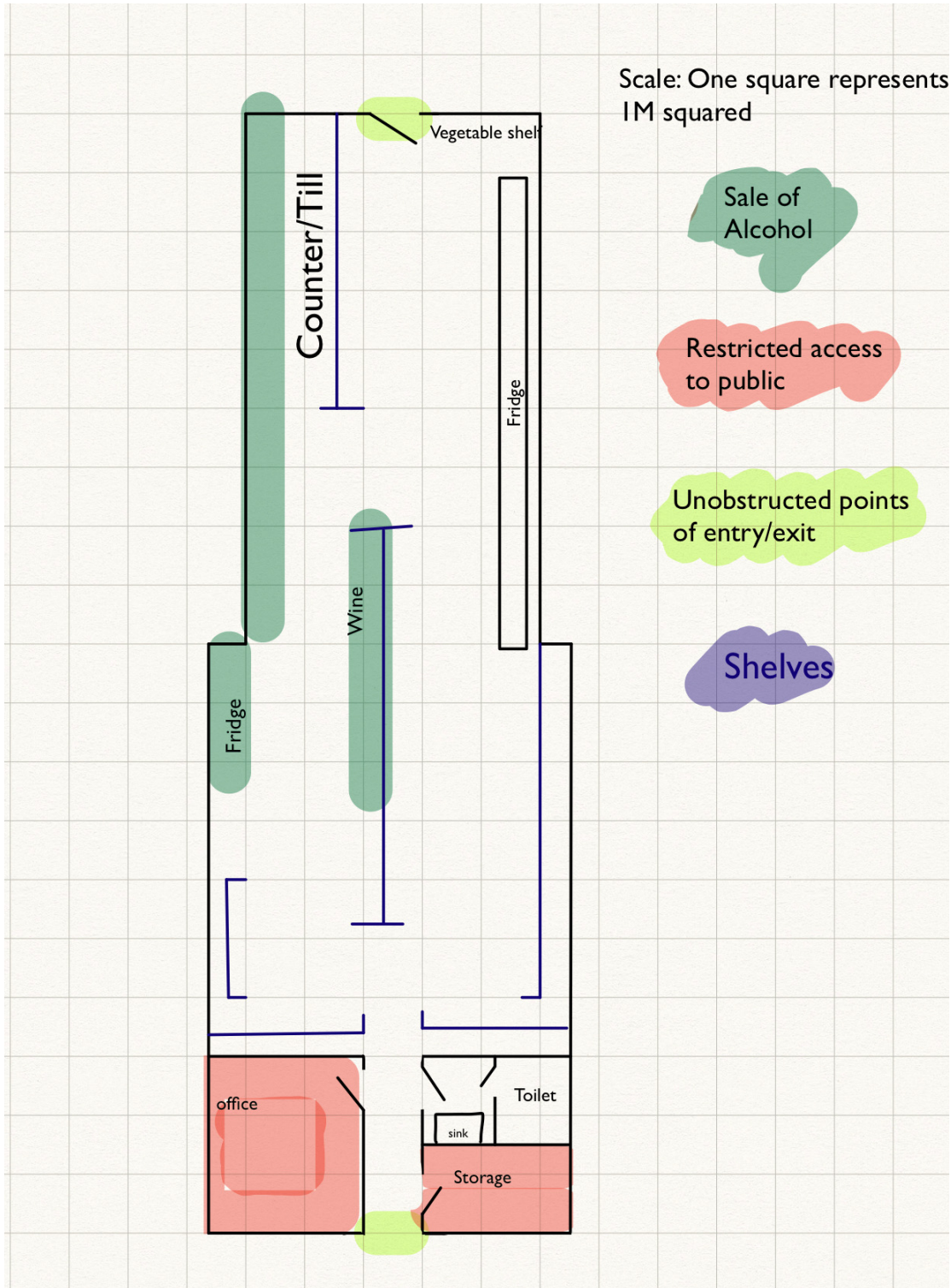
SHANTHY BALASINGHAM

Name (please print)

SHANTHY BALASINGAM

Date

06/07/2020



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Residents of Sewall Highway and Purcell Road

Coventry

20th July 2020

Licensing Authority

The Council House

Earl Street, Coventry, CV1 5RR

OBJECTION TO APPLICATION

Notice of Application for a New premises licence

Name of applicant: Shanthi Balasingam

Premises : Srimark, 646 Sewall Highway, Coventry, CV7 7QB

Dear Sirs

We are residents of Sewall Highway and Purcell Road and the immediate surrounding streets.

We are writing to object to the above New premises licence application in consideration of the four licensing objectives:

The prevention of crime and disorder in our area

The protection of our children from harm

The prevention of public nuisance

The promotion of public safety for us

At the moment the area is well maintained and has thriving businesses that have been managed well, with the owners being very considerate to the neighbouring area. It is a safe and pleasant environment for customers including children with no crime or disorder.

The current licence holder at Jodh News has always monitored customer alcohol sales and ensuring never to sell to any person under the influence of alcohol and never selling alcohol to underage persons. This is to ensure drunken behaviour and disruption does not occur in the area.

It is a very residential area with young families and there is no public nuisance and children are safe from harm in the area.

We have a local junior school on Sewall Highway and the protection of our children is of utmost importance.

The current off-licence closes at 8pm to ensure the area is quiet after this time with minimal traffic and footfall to avoid public nuisance.

The new applicant wishes to open until 11pm. This is not acceptable for such a quiet residential area and will provoke noise and disruption and disorder. If the applicant keeps the premises open until 11pm this will be highly disruptive and create more traffic and noise in our residential area.

There are 2 schools in the proximity which an additional premises could have an adverse influence their customers and children whilst in their premises and area.

At the moment the area is kept clean and litter free by the business owners doing regular checks during the day. We feel that another licence premises will increase litter and disruption.

We highly object to this application and attach a petition against this .

We would be highly grateful if you could take our concerns into consideration and not grant a premises licence to the above. There is no need for a further licence.

We look forward to hearing from you.

Kind Regards

We the support the grounds above to objection to the application for a Premise Licence ;

Name	Address	Signature	Date
[Redacted]	[Redacted] Sewall Highway	[Redacted]	22-7-20
[Redacted]	[Redacted] Sewall Highway	[Redacted]	22-7-20
[Redacted]	[Redacted] Meadow	[Redacted]	22-7-20
[Redacted]	[Redacted] SULLIVAN RD	[Redacted]	22-7-20
[Redacted]	[Redacted] Sewall Highway	[Redacted]	22-7-20
[Redacted]	[Redacted] 11	[Redacted]	23-7-20
[Redacted]	[Redacted] SEWALL H	[Redacted]	23-7-20
[Redacted]	[Redacted] Sullivan road	[Redacted]	23-7-20
[Redacted]	[Redacted] Sewall Hgwy	[Redacted]	23-7-20
[Redacted]	[Redacted] Sewall	[Redacted]	23-7-20

OBJECTION TO NEW PREMISES LICENCE AT 646 SEWALL HIGHWAY, COVENTRY

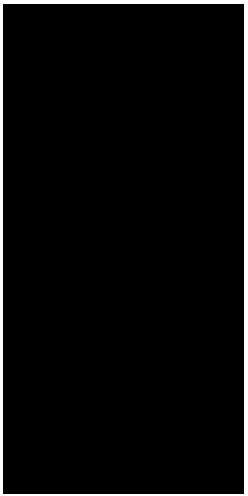
We as customers and residents object to the above Premises licence as this will cause noise and disruption with the late opening hours and create drunken behaviour and increase crime and disorder in the area.

It will cause public nuisance and the safety of the residents and children in the area will be at risk.

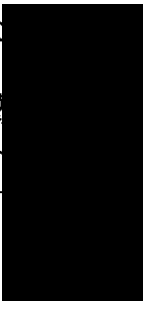
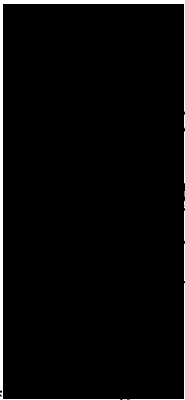
Please take our concerns into consideration and not grant this licence.

Name	Address	Signature
[Redacted]	Purcell Road	[Redacted]
[Redacted]	Purcell Road	[Redacted]
[Redacted]	SEWALL HIGHWAY	[Redacted]
[Redacted]	HOLLIS RD	[Redacted]
[Redacted]	Sewall hwy	[Redacted]
[Redacted]	SULLIVAN RD	[Redacted]
[Redacted]	Sewall Highway	[Redacted]
[Redacted]	sullivan Rd	[Redacted]
[Redacted]	sewall Highway	[Redacted]
[Redacted]	Sullivan road	[Redacted]
[Redacted]	Purcell Rd	[Redacted]
[Redacted]	Sewall High	[Redacted]
[Redacted]	Sewall High	[Redacted]
[Redacted]	Sewall Highway	[Redacted]
[Redacted]	SEWALL Highway	[Redacted]
[Redacted]	SEWALL Highway	[Redacted]
[Redacted]	SEWALL Highway	[Redacted]
[Redacted]	SEWALL Highway	[Redacted]
[Redacted]	Sewall tWAY	[Redacted]

[Handwritten mark]



*Parsons; Noah
Parsons Noah*



OBJECTION TO NEW PREMISES LICENCE AT 646 SEWALL HIGHWAY, COVENTRY

We as customers and residents object to the above Premises licence as this will cause noise and disruption with the late opening hours and create drunken behaviour and increase crime and disorder in the area.

It will cause public nuisance and the safety of the residents and children in the area will be at risk.

Please take our concerns into consideration and not grant this licence.

Name	Address	Signature
	Sullivan Road	
	Purcell Road	
	Sewall highway	
	Sewall highway	
	SEWALL HIGHWAY	
	Sewall Highway	
	Elgar Rd. CV6 7JG	
	SEWELL HIGHWAY	
	SEWALL HIGHWAY	
	SEWALL HIGHWAY	
	Purcell Road	
	ELGAR Rd	
	Sullivan Rd	
	ELGAR ROAD	

OBJECTION TO NEW PREMISES LICENCE AT 646 SEWALL HIGHWAY, COVENTRY

We as customers and residents object to the above Premises licence as this will cause noise and disruption with the late opening hours and create drunken behaviour and increase crime and disorder in the area.

It will cause public nuisance and the safety of the residents and children in the area will be at risk.

Please take our concerns into consideration and not grant this licence.

Name	Address	Signature
[REDACTED]	[REDACTED] Purcell Road	[REDACTED]
	[REDACTED] Sullivan road	
	[REDACTED] PURCELL RD	
	[REDACTED] PURCELL RD	
	[REDACTED] PURCELL RD	
	[REDACTED] SULLIVAN RD.	
	[REDACTED] SEWALL H'WAY	
	[REDACTED] Sullivan Rd.	
	[REDACTED] Purcell Rd	
	[REDACTED] Sewall Highway	
	[REDACTED] FLEGG RD	
	[REDACTED] SULLIVAN Rd	
	[REDACTED] Sullivan Rd	
	[REDACTED] SULLIVAN Rd	
	[REDACTED] SEWELL HIGHWAY	
[REDACTED]	[REDACTED] SULLIVAN ROAD	[REDACTED]
	[REDACTED] SULLIVAN COURT	
	[REDACTED] SULLIVAN ROAD	

OBJECTION TO NEW PREMISES LICENCE AT 646 SEWALL HIGHWAY, COVENTRY

We as customers and residents object to the above Premises licence as this will cause noise and disruption with the late opening hours and create drunken behaviour and increase crime and disorder in the area.

It will cause public nuisance and the safety of the residents and children in the area will be at risk.

Please take our concerns into consideration and not grant this licence.

Name	Address	Signature
[REDACTED]	[REDACTED] Sewall Highway	[REDACTED]
[REDACTED]	[REDACTED] P VANCELL	[REDACTED]
[REDACTED]	[REDACTED] Elger. Rd.	[REDACTED]
[REDACTED]	[REDACTED] Sewall Highway.	[REDACTED]
[REDACTED]	[REDACTED] Sullivan Rd.	[REDACTED]
[REDACTED]	[REDACTED] SULLIVAN RD	[REDACTED]
[REDACTED]	[REDACTED] SULLIVAN RD	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

OBJECTION TO NEW PREMISES LICENCE AT 646 SEWALL HIGHWAY, COVENTRY

We as customers and residents object to the above Premises licence as this will cause noise and disruption with the late opening hours and create drunken behaviour and increase crime and disorder in the area.

It will cause public nuisance and the safety of the residents and children in the area will be at risk.

Please take our concerns into consideration and not grant this licence.

Name	Address	Signature
[REDACTED]	[REDACTED] SULLIVAN ROAD, COVENTRY	[REDACTED]
[REDACTED]	[REDACTED] Sullivan Road Coventry [REDACTED]	[REDACTED]
[REDACTED]	[REDACTED] Sullivan Road Coventry	[REDACTED]
[REDACTED]	[REDACTED] Percall Road	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

From: Philip Horton <p.horton@west-midlands.pnn.police.uk>
Sent: 20 July 2020 07:29
To: Glover, Jody <Jody.Glover@coventry.gov.uk>
Subject: FW: [External]: Re: Premises licence application.

Hi Jody,

Agreement and operating schedule conditions below.

Regards

Phil Horton 60184

Licensing & Regulatory Services Officer.
Coventry NPU .
West Midlands Police ext. 831 3067

Preventing crime, protecting the public and helping those in need.

If it's not 999, search WMP Online



[View all our social network links](#)

From: [REDACTED]
Sent: 17 July 2020 22:01
To: Philip Horton
Subject: [External]: Re: Premises licence application.

CAUTION: This email originated from outside of West Midlands Police. Do not click links or open attachments unless you are sure the content is safe.

Good Evening,

Thank you for your email. I agree to the inclusion of the conditions stated in your email, in our operating schedule.

Kind regards,
Shanthy

On Fri, Jul 17, 2020 at 12:05 PM Philip Horton <p.horton@west-midlands.pnn.police.uk> wrote:

Good afternoon,

As promised please find pasted below the operating schedule conditions we discussed during our meeting earlier today.

If you have any questions or would like to clarify any aspect of the schedule please let me know.

In order for your application to proceed , can you please formally agree to the inclusion of these conditions in your operating schedule by return email.

Regards

Phil Horton 60184

Licensing & Regulatory Services Officer.
Coventry NPU .
West Midlands Police ext. 831 3067

Preventing crime, protecting the public and helping those in need.

If it's not 999, search WMP Online



[View all our social network links](#)

For inclusion in the premises operating schedule of:

646 Sewall Highway Coventry CV6 7JJ

The DPS will take full responsibility of ensuring all staff are trained and have full knowledge of all licensing issues concerning them under the 2003 Licensing Act, The Psychoactive Substance Act 2016 and the Challenge 25 rule. Training will be refreshed annually. A record of staff training shall be kept and be made available to the Responsible Authorities/Licensing Authority upon request. Appropriate signage, posters will be displayed around the store.

Prevention of Crime and Disorder – The DPS & Premises licence holder shall ensure that the premises will have installed a CCTV digital recording system with a minimum of 28 days

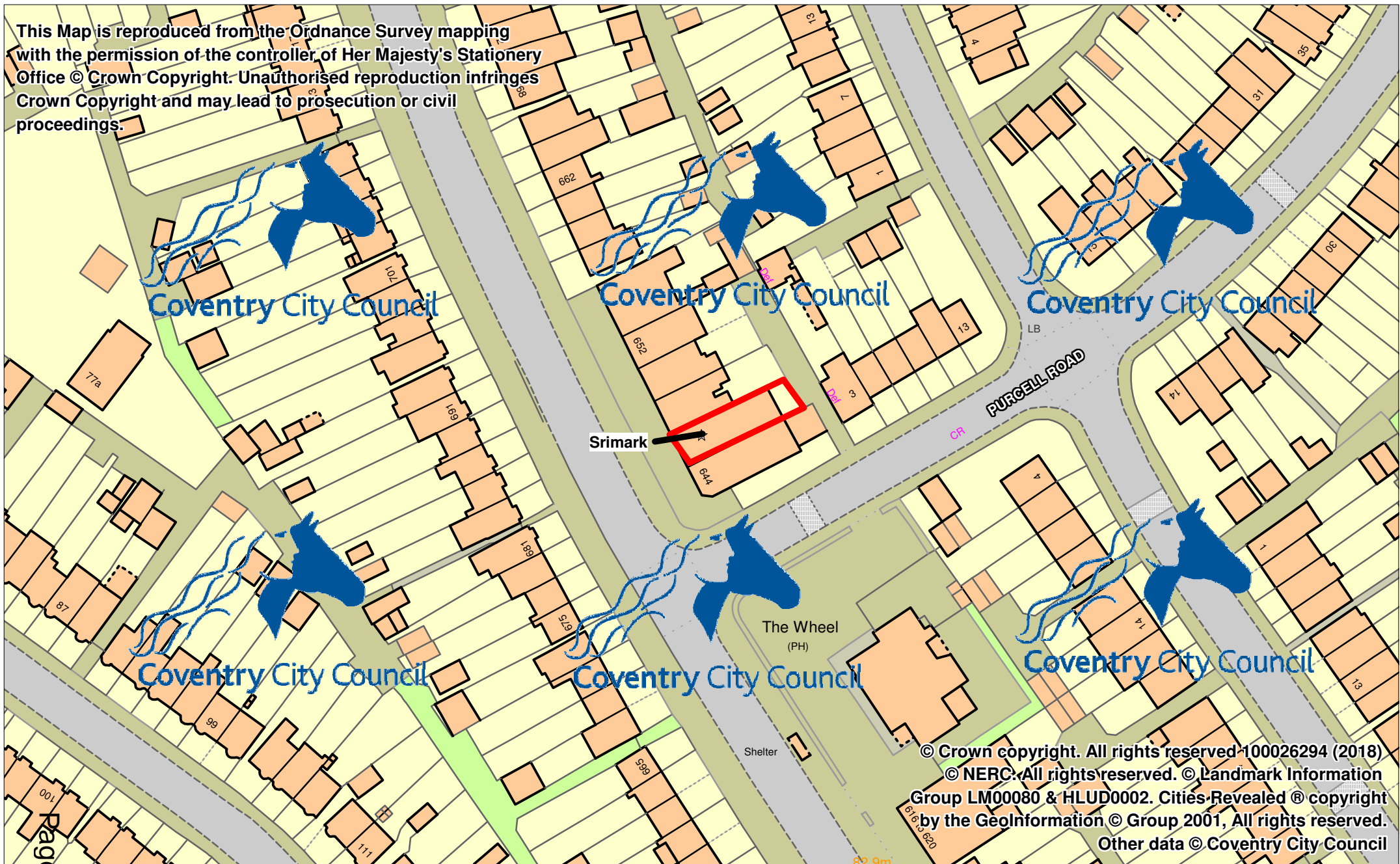
recording capability to ensure the prevention of crime and disorder. The CCTV will be fit for purpose and be in accordance with Police recommendations. The DPS will ensure a staff member is able to operate the CCTV whenever the Premises are open. All CCTV recordings shall be made available to the Responsible Authorities within 48 hours, upon request. Age related till prompts will be built into till system where possible, which will be set so the cashiers have to input each time a product is registered, before the product is allowed to be sold.

The prevention of Public Nuisance - The DPS/Premises licence holder will fully understand that it is their duty to prevent their business causing any nuisance to any local residents or businesses. With this in mind licensable activities will start at 0700 and cease at 2300hrs. They will monitor the external premises area in relation to any anti-social behavior or public nuisance. The premises will only accept trade deliveries or rubbish collections between 0700 and 1900 hrs. The DPS will also monitor the exterior of the premises to ensure litter is not an issue and display signage asking customers to leave quietly.

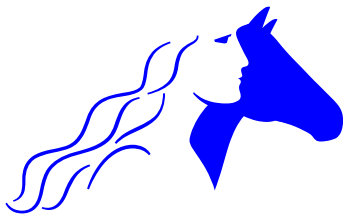
The Protection of Children from Harm - The premises will only accept valid forms of identification such as photo driving licence, passport and home office approved ID cards displaying the national proof of age standard scheme (PASS hologram). All customers who look under the age of 25 shall be challenged to prove their identity when purchasing alcohol. The premises will also have a refusals register or EPOS system, which will be kept at the premises at all times and all refusals by any member of staff shall be recorded. The register will be made available to Responsible Authorities on request. Raise awareness with staff of adults purchasing alcohol on behalf of young people, to remain vigilant of this taking place and where possible prevent the sale taking place.

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Coventry City Council

LICENSING ACT 2003

LICENSING SUB-COMMITTEE

HEARING PROCEDURE NOTE

1. The Members of the Sub-committee will enter the hearing room.
2. The Chair will introduce the Members of the Sub-committee and its supporting officers (normally a legal adviser and a minute taker) and will ask each of the parties (and their representatives) to identify themselves.
3. The Chair will ask if the parties have received and understood the procedure note (and in particular that cross-examination by the parties is not allowed) and whether anyone present would like the procedure explained further?
4. The Chair will confirm any relevant further documents the licensing authority has received before the hearing and will be considering, and will ask the parties whether there are any other documents they now wish to present (subject to the other parties' consent) and their reasons for doing so.
5. The Chair will ask if any party wishes to call witnesses in support of their case and their reasons for doing so.
6. The Licensing Officer will give a brief description of the application, confirm whether all relevant application formalities have been complied with and where relevant, that the authority has notified the parties of any points that the authority wanted clarification on at the hearing?
7. The Chair will invite the applicant/licensee/review applicant (or representative) to present their case (maximum 20 minutes).
8. The Chair will invite Members of the Sub-committee to ask the applicant/licensee/review applicant (or representative) questions.
9. The Chair will invite each objector/review review respondent (or representative) to present their case (maximum 20 minutes each)
10. The Chair will invite Members of the Sub-committee to ask each objector/review respondent (or representative) questions.
11. The Chair will invite each objector/review respondent (or representative) to sum up their case and if they wish, to comment on anything said by any other party (maximum 10 minutes).
12. The Chair will invite the applicant/licensee/review applicant to sum up their case and if they wish, to comment on anything said by any other party (maximum 10 minutes).

- *[13. The Members of the Sub-committee will retire with their supporting officers to make their decision.
- 14 The Members of the Sub-committee and their supporting officers will return to the hearing room and the Chair will invite the Committee Solicitor to inform the meeting of the decision made, any facts relied on, the reasons for the decision and any specific legal advice given.
15. The Sub-committee's decision will be confirmed in a written Notice of Determination that will be issued to all parties within 10 working days of the determination.
- * Where permitted by the Act, the Chair may close the meeting at this point and re-convene the meeting in private at a later date for the Sub-committee to make its decision.



Coventry City Council

Licensing Act 2003

Briefing Note 1 – Hearing to Consider a Premises Licence Application

Background

A Premises Licence is required before any licensable activity can take place on any land, vehicle or vessel and where that activity will not be covered by a Club Premises Certificate or a Temporary Event Notice. The application can be made by a living individual aged 18+ or by a corporation. The application must include an "operating schedule" and a plan of the premises. If it is intended to supply alcohol from the premises, the application must specify a "Designated Premises Supervisor" who will be the person having day-to-day responsibility for the premises. The "Operating Schedule" states the kinds of licensable activities that will be taking place on the premises, the proposed times of opening and the steps proposed to promote the four licensing objectives. Premises Licences remain in force indefinitely unless a time-limited licence has been requested.

A hearing is required because "relevant representations" (i.e. relevant to the licensing objectives) have been made by a "responsible authority" (i.e. police, fire or local government agencies) or any other person or both.

Section 182 Guidance (Apr 2018)

Particular reference should be made to Parts 9 and 10.

Local Statement of Licensing Policy (2016)

Particular reference should be made to Parts 4, 5, 6, 7

Human Rights Act

The hearing procedure and the availability of a statutory right of appeal comply with the Article 6 requirement to provide a fair hearing when determining the applicant's and objectors' civil rights. A decision to grant a licence will only be regarded as infringing the Article 8 rights of local residents/businesses if any noise/disturbance likely to be caused is of an extreme nature. Given the police powers to close premises in these circumstances this is unlikely to be an issue at application stage.

The Sub-committee's powers

Having heard from the applicant and the other parties the sub-committee may:

- (a) grant the application; or
- (b) grant the application with additional or modified conditions; or
- (c) exclude one or more licensable activities from taking place on the premises; or
- (d) where the Police have objected to the proposed DPS, refuse to agree to the proposed "designated premises supervisor"; or
- (e) reject the application outright

Rights of Appeal

An aggrieved applicant can appeal to Coventry Magistrates' Court against any decision made by the sub-committee that falls within (b) – (e) above. An aggrieved objector can also appeal against the grant of an application.

Monitoring/Enforcement

If an application is approved, monitoring and enforcement of Premises Licence conditions will be carried out in accordance with the Licensing Enforcement Policy.